



**City of Varnell
Council Meeting Minutes
March 16, 2021**

Members Present: Mayor, Tom Dickson
Bill Caylor, Mayor Pro Tem
Richard Lowe, Clyde Williams
Sandy Pangle, Bob Roche

City Administrator: Mike Brown
City Clerk: Jamie Nance

Executive Duties

The Mayor and Council meeting was called to order at 6:00 pm and a quorum was confirmed by Mayor Dickson. The invocation was given by Reverend Michael Watkins with Northwest Christian Fellowship. Mayor Dickson led the pledge of allegiance.

Consent Agenda

A motion was made by Councilman Williams to approve the agenda presented, financial reports for February 2021 and minutes for the February 16, 2021 meeting. The motion was seconded by Councilman Roche and was carried unanimously.

New Business

Councilman Williams presented the Public Safety Committee key points for February 2021. No other reports were submitted.

Committee members were assigned by Mayor Dickson. Serving on the Finance & Budget Committee will be Councilman Roche and Council Pangle. The Charter & Long-Range Planning Committee will be Councilman Williams & Councilman Roche. Annexation Committee will be Councilman Lowe & Mayor Pro Tem Caylor. Recreation & Community Outreach will be Councilman Roche & Councilman Pangle. The Public Safety Committee will be Councilman Williams & Mayor Pro Tem Caylor. The Mayor and Mayor Pro Tem will serve on all Committees as needed.

An Ordinance for a Broadband Ready Community was presented. This Ordinance will serve as a possibility to help increase better service of broadband for the Varnell Community. The City Administrator will serve as the Point of Contact for the process. A motion was made by Mayor Pro Tem Caylor to approve the Ordinance, the motion was seconded by Councilman Pangle, the vote was carried unanimously.

A first reading of staff job descriptions was held. Suggestions were given for a few changes to the job descriptions. Mayor Dickson instructed the Council to submit any suggestions they had for changes. The changes will be applied and sent out to the Council again for review before the next meeting. A motion to approve the first reading of staff job descriptions was made by Mayor Pro Tem Caylor, seconded by Councilman Lowe, and carried unanimously.

Public Comment

Varnell Resident, Mrs. Caylor made a request to council to consider new furniture for the Community Center. Mayor Dickson acknowledged her request and stated that the Council would take it under consideration.

There being no further business a motion was made by Councilman Williams to adjourn with Mayor Pro Tem Caylor seconding the motion and carried unanimously. Meeting adjourned at 6:41 pm.

Respectfully submitted by
Jamie Nance
City Clerk